

REQUEST FOR PROPOSAL

(SHORT TENDERING NOTICE)

WEB BASED MIS SYSTEM

FOR

BIHAR BUILDING AND OTHER CONSTRUCTION LABOR WELFARE BOARD

(BBCLWB)

LABOUR RESOURCES DEPARTMENT

(Gov. Of BIHAR)

RFP No.: NIT no. 3572/16

Dated: 16/06/2016



Bihar State Electronics Development Corporation Limited
(A Government of Bihar Undertaking)

BELTRON Bhawan, Shastri Nagar,
Patna – 800 023, Bihar

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IMPORTANT DATES AND EVENTS

Sl#	Items	Date & Time
1	Availability of Bid Document in Website (www.beltron.in)	17/06/2016, 11:00 AM
2	Last date of receipt of Bids	30/06/2016, 03:00 PM
3	Opening of Technical Bid	01/07/2016, 11:00 AM
4	Opening of Commercial Bid	Communicated Later

NOTICE INVITING TENDER

No. 3572/16

Dated: 16/06/2016

Sealed Short Tenders are invited for selection of vendors for Development, Implementation of “**Web Based MIS System at BBCLWB**” at BSEDC

Sl#	Items	Date & Time
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The tender document can be availed from Office of the BSEDC by paying Rs. 5,000/- in shape of Bank Draft drawn in favor of Managing Director, BSEDC, payable at Patna as per the schedule given above. However, the tender document is also be downloadable from the website www.beltron.in. The cost of tender document required to be deposited in the shape of Bank Draft (only) along with the bid, failing which the bid shall not be accepted.

Sealed offers can be submitted through Speed Post / registered Post / Courier / By hand only on any working day on or before due date and time.

No consortium bidding is allowed.

Sd/-
Managing Director

DISCLAIMER

All information contained in this Request for Proposal (RFP) provided / clarified are in good interest and faith. This is not an agreement and is not an offer or invitation to enter into an agreement of any kind with any party.

Though adequate care has been taken in the preparation of this RFP document, the interested firms shall satisfy itself that the document is complete in all respects. The information is not intended to be exhaustive. Interested Bidders are required to make their own enquiries and assumptions wherever required. Intimation of discrepancy, if any, should be given to the specified office immediately. If no intimation is received by this office by the date mentioned in the document, it shall be deemed that the RFP document is complete in all respects and firms submitting their bids are satisfied with the RFP Document in all respects.

BSEDC, reserves the right to reject any or all of the applications submitted in response to this RFP document at any stage without assigning any reasons whatsoever. BSEDC also reserve the right to withhold or withdraw the process at any stage with intimation to all vendors submitted the BID document.

BSEDC reserves the right to change / modify / amend any or all of the provisions of this RFP document. Such changes would be posted on the website.

Neither BSEDC nor their employees and associates will have any liability to any prospective respondent interested to apply or any other person under the law of contract, to, the principles of restitution or unjust enrichment or otherwise for any loss, expense or damage which may arise from or be incurred or suffered in connection with anything contained in this RFP document, any matter deemed to form part of this RFP document, the award of the assignment, the information and any other information supplied by or on behalf of BSEDC or their employees and bidder or otherwise arising in any way from the selection process for the assignment.

Information provided in this document or imparted to any respondent as part of the RFP process is confidential to BSEDC and shall not be used by the respondent for any other purpose, distributed to, or shared with any other person or organization.

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1 Introduction

1.1 Background

Department of Labour Resources functions to facilitate the workers for minimum wages, equal wages for men and women, gratuity to employees in organised sector. Similarly, there are certain welfare schemes for unorganised sector workers like Bihar Shatabdi Asangathit Kamgar/Shilpkar Samajik Suraksha Yojna Inter State Migrant Workers Accident Scheme, Bonded Labour Rehabilitation Scheme, Child Labour Rehabilitation Scheme etc.

1.2 Project Objective

Bihar Building and Other Construction Labour welfare board(BBCLWB) was constituted by Department of Labor Resources, Govt of Bihar in the year 2008. The purpose of the Board is to provide the benefit of the Labour schemes to the labors. For the financial Management of the board there is a provision of charging One percent cess on the buildings who has value more than 10 lacs or above.

There are almost 19 kinds to labors which are identified and who can apply for benefit from the board.

The eligibility for the schemes are as below:

- The age should be from 18 to 60 Years
- The persons should be minimum working for 90 days in an Year

2 Invitation to Proposal

2.1 Due Diligence

The Bidder is expected to and shall be deemed to have examined all instructions, forms, terms and specifications and other information in this Tender Document. The bid should be precise, complete and in the prescribed format as per the requirement of the Tender Document. Failure to furnish all information required by the Tender Document or submission of a bid not responsive to the Tender Document in every respect will be at the Bidder's risk and may result in rejection of the bid. BSEDC, shall at its sole discretion be entitled to determine the adequacy / sufficiency of the information provided by the Bidder.

2.2 Cost of Bidding

The Bidder will bear all costs associated with the preparation and submission of its bid and BSEDC will in no event or circumstance be held responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

2.3 Amendment of Tender Document

At any time before the deadline for submission of bids, BSEDC may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the Tender Document by amending, modifying and/or supplementing the same.

Any amendments/modifications in the tender document would be displayed on the website (www.beltron.in) and all such amendments shall be binding on the bidders without any further act or deed on BSEDC part. In the event of any amendment, BSEDC reserves the right to extend the deadline for the submission of the bids, in order to allow prospective Bidders reasonable time in which to take the amendment into account while preparing their bids.

2.4 Cost of the RFP Document

- ✓ The cost of the tender document is **Rs 5,000.00**
- ✓ The RFP document can be downloaded from the website www.beltron.in
- ✓ While submitting the proposal must accompany the RFP cost in shape of demand draft in favor of **Managing Director, BSEDC** payable at Patna
- ✓ The proposal without the cost of RFP document will not be considered for evaluation.

2.5 Site Visit (s)

The bidder may wish to visit and examine the site (s) of the project and obtain for itself, at its own responsibility and risk, all information that may be necessary for preparing the bid and entering into the contract. The cost of visiting the site (s) shall be borne by the bidder.

No site visit (s) shall be scheduled after the prescribed date for submission of bids.

3 Instructions to Bidders

3.1 Introduction

The section aims to provide guidelines/Instructions for Bidders, to be used while submitting the Proposals. These are generic in nature, but bidders are required to abide by them during the currency of the Project.

3.2 Scope of Proposal

Detailed description of the objectives, scope of services, deliverables and other requirements relating to the job/assignment are as specified in this RFP. The Proposal is required to be submitted in the form and manner as specified in this document.

3.3 Format & Signing

The RFP shall be submitted in two parts

- ✓ Part A – Technical Bid
- ✓ Part B – Financial Bid

The RFP shall be typed or written in indelible ink and shall be signed by the applicant or a person or persons duly authorized. Any interlineations, erasures or overwriting shall be valid only if the person or persons signing the RFP prior to opening of the same initial them.

3.4 Submission of RFP - Packing, Sealing and Marking

The bidder shall prepare one. Technical Bid (Part-A) and Financial Bid (Part-B). The Bids shall be sealed separately clearly marking Technical and Financial on

the envelope along with the Purpose, RFP Number, Date & Tendering Authority Address. Each part of the RFP must be inserted in separate sealed envelopes, along with bidder name and address on the envelope and super scribed in the following manner.

- ✓ **PART-A: TECHNICAL BID FOR WEB BASED MIS SYSTEM**
- ✓ **PART-B: FINANCIAL BID FOR WEB BASED MIS SYSTEM**

All the two envelopes i.e. envelope for Part-A and Part-B must be packed in a separate sealed outer cover and clearly super scribed with **PROPOSAL FOR WEB BASED MIS SYSTEM FOR BBCLW.**

The bidders **Name & address and Mobile Number** shall be clearly mentioned on the outer envelope. The inner and outer envelopes shall be addressed to the BSEDC at the following address:

**MANAGING DIRECTOR, BSEDC.
BELTRON BHAWAN, SHASTRINAGAR, PATNA-23**

If the outer envelope is not sealed and marked as mentioned above, then the BSEDC will assume no responsibility for the Proposal's misplacement or premature opening.

3.5 Number of Proposals

A bidder can submit one proposal at a time. Bidder submitting more than one proposal shall be rejected

3.6 Language of Bid

All Proposals and various documents related to these Proposals should be in English Language. All correspondence between BSEDC and the Bidders would also be in English Language. Supporting Documents and Printed Literature furnished by the Bidders may be in another Language provided they are accompanied by an accurate translation in English Language.

3.7 Conflict of Interest

BSEDC requires that bidder must provide professional, objective and impartial advice and at all times hold BSEDC interests paramount, strictly avoid conflicts with other assignments/jobs or their own corporate interests and act without

any consideration for future work. In case the Bidders have any subsisting interest, either by themselves or through their partners, that is likely to conflict the work specified in the Scope of Work, they shall declare such interests as part of their proposal.

3.8 Validity of Proposals

- ✓ For the purpose of placing the order, the Bids shall remain valid for at least 180 days after the date of bid opening.
- ✓ A bid valid for a shorter period may be rejected by BSEDC as being non-responsive.
- ✓ During the period of validity of Bids, the rates quoted shall not change.
- ✓ In exceptional circumstances, BSEDC may ask for extension of the period of validity and such a request shall be binding on the bidder.
- ✓ BSEDC request and the response to such a request by various bidders shall be in writing.
- ✓ A bidder agreeing to such an extension will not be permitted to increase its rates.

3.9 Right to accept Proposal

BSEDC reserves the right to accept or reject any Proposal, and to annul the Proposal process and reject all Proposals at any time prior to award of contract, without thereby incurring any liability to the affected bidder or any obligation to inform the affected bidder of the grounds for such decision.

3.10 Proposal Due Date

RFP filled in all respect must reach BSEDC at the address, time and date specified in the cover page of the RFP through Speed Post / Registered Post / Courier/By hand. If the specified date for the submission of RFPs is declared as a holiday for Govt. of Bihar, the RFPs will be received up to the appointed time on the next working day.

3.11 Late Submission

RFPs submitted after the deadline for submission prescribed by BSEDC will not be considered.

3.12 Modifications / Withdrawal

No modifications / withdrawal to the Proposals shall be allowed; once it is received by the tendering authority receives it.

3.13 Bid Opening

BSEDC will open all Proposals, in the presence of bidders or their authorized representatives who choose to attend, at the date and time mentioned in the RFP.

The bidders' representatives who are present shall sign a register evidencing their attendance. In the event of the specified date being declared a holiday, the RFPs shall be opened at the appointed time and location on the next working day.

3.14 Fraud & Corruption

BSEDC requires that bidder is bidding for this RFP must observe the highest standards of ethics during the performance and execution of such contract. In pursuit (pursuance) of this policy, BSEDC.

- ✓ "Corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of BSEDC official by any personnel of bidder in procurement process or in contract execution.
- ✓ "Fraudulent practice" means a misrepresentation of facts, in order to influence a procurement process or the execution of a contract, to the detriment of BSEDC, and includes collusive practices among the bidders (prior to or after Proposal submission) designed to establish bids at artificially high or non-competitive levels and to deprive the BSEDC of the benefits of free and open competition;
- ✓ "Unfair trade practices" means supply of services different from what is ordered on, or change in the Scope of Work which was given by the BSEDC.

- ✓ “Coercive practices” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the execution of contract.
- ✓ BSEDC will reject a proposal for award, if it determines that the bidder recommended for award has engaged in corrupt, fraudulent, unfair trade practices or coercive practices.
- ✓ BSEDC will declare a firm ineligible, either indefinitely or for a stated period of time, for awarding the contract, if it at any time determines that the firm has engaged in corrupt, fraudulent, unfair trade and coercive practices in competing for, or in executing, the contract.

3.15 Amendments

At any time prior to deadline for submission of proposal, BSEDC may for any reason, modify the RFP. The prospective bidders having received the RFP shall be notified of the amendments through e-mail/website and such amendments shall be binding on them.

3.16 Clarifications

During evaluation of the Proposals, BSEDC may, at its discretion, ask the bidder for clarifications on their proposal.

3.17 Rejection of Bid

BSEDC reserves the right to reject any and all proposals, in whole or in part, to waive any and all informalities, and to disregard all non-confirming, non-responsive or conditional proposals.

In the event any or all proposals are rejected, in whole or in part, thereafter BSEDC, in its sole discretion may initiate a new RFP process including all or part of the components of this Request for Proposals.

3.18 Acknowledgement by the Bidder

It shall be deemed that by submitting the Proposal, the bidder has:

- ✓ Made a complete and careful examination of the RFP
- ✓ Received all relevant information requested from BSEDC
- ✓ Acknowledged and accepted the risk of inadequacy, error or mistake in the information provided in the RFP or furnished by or on behalf of BSEDC or relating to any of the matters Stated in the RFP Document
- ✓ Acknowledged that it does not have a conflict of Interest; and
- ✓ Agreed to be bound by the undertaking provided by it under and in terms hereof.

BSEDC shall not be liable for any omission, mistake or error on the part of the Applicant in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to RFP or the Selection Process, including any error or mistake therein or in any information or data given by the BSEDC.

3.19 Earnest Money Deposit (EMD)

The EMD is required to protect BSEDC against the risk of Bidder's conduct, which would warrant the security's forfeiture.

Unsuccessful Bidder's EMD will be discharged / returned as promptly as possible as but not later than 30 days after the expiration of the period of bid validity.

The successful Bidder's EMD will be returned after furnishing the performance guarantee or adjusted against the performance guarantee upon the bidder signing the contract.

The Bidder has to submit and EMD of Rs. 1,00,000.00 (One Lac Only) in form of bank draft / irrevocable bank guarantee (valid for six months from the date of proposal submission) in favor of "Managing Director, BSEDC "Payable at "Patna "

Details of the Beneficiary

Name of the Beneficiary: Bihar State Electronics Development Corporation Ltd.,

Address: BELTRON Bhawan, Shastri nagar Patna-23.

A/c No. 151201000003701

Bank Name: Indian Overseas Bank

Branch Code:1512 **IFSC:** IOBA0001512

Cont.no.0612-2281857

3.20 Forfeiture of EMD

EMD submitted by the vendor may be forfeited under the following conditions. If the bid or its submission is not in conformity with the instruction mentioned herein;

- ✓ If the vendor withdraws the tender before the expiry of the validity period
- ✓ If the vendor violates any of the provisions of the terms and conditions of the tender
- ✓ In the case of a successful vendor fails to (a) accept award of work, (b) sign the contract agreement with BSEDC, after acceptance of communication on placement of award, (c) furnish performance security, or the vendor violates any of such important conditions of this tender document or indulges in any such activities as would jeopardize the interest of BSEDC in timely finalization of this tender

The decision of BSEDC regarding forfeiture of bid security shall be final and shall not be called upon question under any circumstances. A default in such a case may involve black-listing of the vendor by BSEDC.

3.21 Extension of Period of Validity

In exceptional circumstances, BSEDC may solicit the bidder's consent to an extension of the period of validity. The request and the response thereto shall be made in writing. Extension of validity period by the Bidder shall be unconditional. The EMD provided shall also be suitably extended. A Bidder may refuse the request without forfeiting the EMD. A Bidder granting the request will not be permitted to modify its bid.

3.22 Validation of Interlineations in Bid

Any interlineations, erasures, alterations, additions or overwriting shall be valid only if the person or persons signing the bid have authenticated the same with signature.

3.23 Announcement of Bids

The name of Bidder, bid prices, total amount of each Bid, EMD, discount, etc. shall be announced at the Commercial Bid opening.

3.24 Clarification of Bids

To assist in the evaluation, comparison and an examination of bids, BSEDC may, at its sole discretion, ask the Bidder for a clarification of its bid including breakdown of unit rates. The request for clarification and the response shall be in writing. If the response to the clarification is not received before the expiration of deadline prescribed in the request, BSEDC reserves the right to make its own reasonable assumptions at the total risk and cost of the Bidder

3.25 Completeness of Bids

BSEDC will examine the bids to determine whether they are complete, whether they meet all the conditions of the Tender Document and Technical Specifications, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the Bid Documents are substantially responsive to the requirements of the RFP.

3.26 Rectification of Errors

Arithmetical errors will be rectified on the following basis: -

- ✓ If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected.

- ✓ If there is a discrepancy between the rates in words and figures, the rate in words will govern.
- ✓ If the supplier does not accept the correction of errors, his bid will be rejected & EMD may be forfeited.

3.27 Notification to Bidder

The Bidder whose Bid has been accepted shall be notified of the award prior to the expiration of the period of validity of the proposal, by registered letter or by fax. This letter (hereinafter the “Letter of Acceptance”) shall state the sum that BSEDC shall pay the Bidder in consideration of the execution, completion and maintenance of the work as prescribed by the Contract (hereinafter the “Contract Cost”) in accordance with Payment Terms. The Bidder shall acknowledge in writing, the receipt of the Letter of Acceptance and shall send his acceptance to enter into the Contract within five (5) days from the receipt of the Letter of Acceptance.

3.28 Signing of agreement

Pursuant to the Bidder acknowledging the Letter of Acceptance, the Bidder and BSEDC shall promptly and in no event later than 7 working days from the date of acknowledgement of the Letter of Acceptance, sign the Contract. This shall be subject to the furnishing of the Performance Guarantee. BSEDC shall have the right and authority to negotiate certain terms with the successful Bidder before signing of the Contract. The signing of the Contract shall amount to award of the Contract and the Bidder shall initiate the execution of the work as specified in the Contract.

3.29 Expenses for the Contract

All incidental expenses of the execution of the Contract shall be borne solely by the successful Bidder and such amount shall not be refunded to the successful Bidder by the BSEDC.

3.30 Failure to abide by the Contract

The conditions stipulated in the Contract shall be strictly adhered to and violation of any of these conditions shall entail immediate termination of the Contract without prejudice to the rights of BSEDC with such penalties as specified in the Bid Document and the Contract.

3.31 Period for Furnishing Performance Guarantee

Within ten (10) working days of the receipt of the acknowledgment of the Letter of Acceptance from BSEDC, the successful Bidder shall furnish a Performance Guarantee for an amount equivalent to 5% of the Contract Cost in accordance with the conditions of the Contract, in the form of a Bank Guarantee / Bank Draft / Pay Order from a scheduled bank drawn in favor of **Managing Director, BSEDC**, payable at **Patna**. If such Performance Guarantee is in the form of a Bank Guarantee, then such Bank Guarantee shall be in a form acceptable to the BSEDC. The EMD submitted earlier by the successful Bidder shall be adjusted against the Performance Guarantee and such Performance Guarantee shall be retained by the BSEDC till the end of the Term as defined in the Contract.

3.32 Annulment of Award

Failure of the successful Bidder to comply with pre-qualification criteria, evaluation criteria and other terms and conditions set out in the Tender Document shall constitute sufficient ground for the annulment of the award of Contract and forfeiture of the EMD, in which event BSEDC may make the award to the next lowest evaluated Bidder or call for new bids.

3.33 Disqualifications

BSEDC may at its sole discretion and at any time during the evaluation of Proposal, disqualify any bidder, if the bidder has:

- ✓ Submitted the Proposal documents after the response deadline
- ✓ Made misleading or false representations in the forms, statements and attachments submitted in proof of the eligibility requirements

- ✓ Submitted a proposal that is not accompanied by required documentation or is non-responsive
- ✓ Failed to provide clarifications related thereto, when sought
- ✓ Declared ineligible by the Government of India for corrupt and fraudulent practices or blacklisted
- ✓ Submitted a proposal with price adjustment/variation provision.

4 Bidding Procedure & Evaluation

All evaluation will be carried out by BSEDC. BSEDC may constitute an evaluation committee to evaluate the bids. Evaluation conducted by the committee shall be final and binding on all the bidders.

The evaluation committee may choose to conduct technical negotiations or discussions with any or all the bidders. The decision of the evaluation committee in the evaluation of the Technical & Financial bids shall be final and binding on all the parties. No correspondence will be entertained outside the process of negotiation / discussion with the evaluation committee.

Information relating to the examination, clarification, evaluation and comparison of the bid document and recommendations (if any) shall not be disclosed by the evaluation committee to the bidders or any other persons (other than officers / advisors of BSEDC or as required by applicable law) not officially concerned with such process until the award to the successful bidder has been announced. Any effort by a bidder to influence the tender evaluation committee's processing of bids or award decisions may result in the rejection of the bid.

4.1 Preliminary Scrutiny

BSEDC will prepare a list of firms based on the compliance to all the terms and conditions of the tender. The tenders who do not conform to the tender conditions shall be straight away rejected. All eligible tenders will be considered for further evaluation. The decision of BSEDC will be final in this regard.

4.2 Technical Evaluation (Total Marks – 100)

The evaluation of technical bid will be done on the basis of technical evaluation criteria and scoring pattern.

Minimum qualifying mark for opening of commercial bid is **70%** (70 out of 100). Financial bid of those bidders only which are technically qualified in the technical evaluation. All other commercial bids will be ignored. Final selection will be based upon Lowest Cost Basis.

The vendor with the lowest quote will be awarded the contract at the quoted price.

5 Pre Qualification criteria

The RFP is open to open to eligible bidders only as per the pre qualification criteria. The following documents shall be submitted.

- 5.1. Non-refundable Tender Paper cost (downloaded from www.beltron.in) cost of Rs. 5,000/-, in shape of Bank Draft from any scheduled bank drawn in favor of **Managing Director, BSEDC** payable at Patna.
- 5.2. Interest free Earnest Money Deposit (EMD) of **Rs. 1,00,000.00(One Lacs Only)** in shape of Bank Draft/Bank guarantee from any scheduled bank drawn in favor of **Managing Director, BSEDC** payable at Patna. The EMD of successful bidder is liable to be forfeited if the bidder revokes any terms of the tender within the validity period. EMDs given by unsuccessful bidders will be refunded after placing of work order to the successful bidder.
- 5.3. The bidder must be a company registered under the Indian Companies Act, 1956. **Copy of such certificate shall be enclosed as a proof.**
- 5.4. The Net Worth of the company should be positive. **Certified copy from the C.A has to be enclosed.**
- 5.5. The bidder should have been registered with Service Tax authority. **Copy of such certificate shall be enclosed as a proof. Firm has also to submit the copy of Service Tax Return at least up to 31st March 2015.**

- 5.6. The bidder should have been registered under Employees' Provident Fund (EPF) Authority. ***Copy of such certificate shall be enclosed as a proof along with the latest PF Return document such as PF Register & Deposit Challan.***
- 5.7. The bidder should have been registered with Sales Tax authority. ***Copy of such certificate shall be enclosed as a proof. Firm has also to submit the copy of VAT Clearance Certificate up to 31st March 2015.***
- 5.8. The bidder should be in IT Services for last five (5) years in India. ***Copy of Certificate of incorporation and the MOA has to be enclosed.***
- 5.9. The bidder should have an annual turnover of at least Rs. 3, 00,00,000/- in IT / ITES sector during last three Financial Years ending on 31-Mar-2015 and must submit ***certified copy of the audited statement of accounts and turnover certificate as a proof of annual turnover stated.***
- 5.10. The bidder should have successfully Developed Two MIS Software Applications (Excluding Hardware and Manpower) for any Government Departments in India of value more than 25 lacs or above. ***Copy of work order for the mentioned project must be submitted as a proof.***
- 5.11. The bidder should have experience of handling the database of more than 10 lacs records. ***The bidder has to submit the work order of the mentioned project and document in support of the handling such number of records.***
- 5.12. The bidder should have successfully completed at least two projects with minimum project cost of Rs. 20, 00,000/- (Excluding Hardware and Manpower) for any Government Departments in India. ***Copy of work order from for the mentioned project must be submitted as a proof.***
- 5.13. Applicants should not be under a declaration of ineligibility for corrupt and fraudulent practices issued by Government of India / State Governments. ***A self-declaration certificate on the company letter head should be enclosed.***
- 5.14. Representative ***authorization letter*** in the company letter head for the authorized person who will sign the entire document relating to this RFP and will be present during evaluation & negotiation during the RFP period.

5.15. The bidder should have an office in Bihar or has to open an office in Bihar within one month of award of the project, if declared successful in the evaluation process. ***The bidders have to submit a self-declaration in support of the same.***

Important Points: -

- (a) In absence of any one of the above, the offer will be treated as non-responsive and summarily rejected.**
- (b) Relevant documents in support of the above criteria must be enclosed along with Technical Bid documents failing which the bid will liable to be rejected.**
- (c) The technical & financial bids of the bidders, unsuccessful in pre-qualification bid shall not be considered for evaluation.**

Note: The qualifying requirements data shall be enclosed with the technical bid only. The bidder who do not qualify this criterion, will be disqualified immediately and their bids will not be considered.

6 Technical Bid

The Technical Bids of those bidders will be opened, which are successful in pre qualification criteria. The following documents shall be submitted in sealed envelope

- 6.1.** Technical bid letter in the company letter head as per Annexure-T1
- 6.2.** Bidder Company Profile as per Annexure-T2
- 6.3.** Bidder Project Profile of the prominent Government Customer in India as per Annexure-T3
- 6.4.** Proposed Methodology, Time Line, Implementation Plan, etc
- 6.5.** Documents supports to the following evaluation:

#	Items	Criteria	Points	Max. Points
(a)	Average Annual Turnover of the company in last three Financial Year Ending on FY 2014-15	3-5 Cr	5	10
		5-10 Cr	7	
		>10 Cr	10	
(b)	Quality Certification	CMMi Level3	03	05
		Above CMMi Level 3	05	

(c)	Bidder should have successfully implemented at least 2 MIS Software Projects (Excluding Hardware and Human Resource Supply) <i>(Work Order and Project Completion/Ongoing certificate of the Concerned Projects stating the above criteria must be submitted for consideration)</i> <i>(Per project) Maximum Three Projects will be considered</i>	≥ 25 Lakhs ≥ 30 Lakhs ≥ 50 Lakhs	5 7.5 10 <i>(Per Project)</i>	30
(d)	Bidder should have successfully implemented at least 2 (Two) Web based Software Application (Without Hardware and Human Resource Supply) for any Government Department in India costing; <i>(Work Order and Project Completion/Ongoing certificate stating the above criteria must be submitted for consideration)</i> <i>(Per project) Maximum Two Projects will be considered</i>	≥ 20 Lakhs ≥ 50 Lakhs ≥ 75 Lakhs	5 7.5 12.5 <i>(Per Project)</i>	25
(e)	The bidder should have experience of handling the database containing total number of more than 10 lakhs records.	10-25 Lakhs > 25 Lakhs >50 Lakhs	05 10 15	15
(f)	Coverage of the solutions requires customization on the module proposed for the Project	< 80% Coverage 80% Coverage 100% Coverage	05 10 15	15
Total				100

Project/s evaluated under 6.5(c) will not be considered for 6.5(d) and 6.5(e) and vice versa.

No supporting document or printed literature shall be submitted with the Technical Bid unless specifically asked for.

7 Commercial Bid

The Commercial Bids will be opened, in the presence of Bidder's or their representatives who wish to attend the Commercial Bid opening on date and time to be communicated to all the technically qualified Bidders.

The Commercial Bids of those bidders will be opened, which are successful in Technical Bid. The following documents shall be submitted in sealed envelope.

Price Schedule as per **Annexure-C1**

No supporting document or printed literature shall be submitted with the Financial Bid unless specifically asked for.

8 Scope of Work

8.1 Functional

Bihar Building and Other Construction Labor welfare board was constituted by Department of Labor, Govt of Bihar in the year 2008. The purpose of the Board is to provide the benefit of the Labour schemes to the labors. For the financial Management of the board there is a provision of charging One percent cess on the buildings who has value more than 10 lacs or above.

There are almost 19 kinds to labors which are identified and who can apply for benefit from the board.

The eligibility for the schemes are as below :

- The age should be from 18 to 60 Years
- The persons should be minimum working for 90 days in an Year

The BBCLW needs to implement a MIS Software application which will be used for Monitoring of the different processes as well as for the monitoring of different scheme in terms of numbers. The main objective of implementing the Software application is to automate the different processes like from the processes of application receiving to till Sanctions related in different schemes.

The stakeholders of the system are mentioned below:

1. Department of Labor management
2. Bihar Building and Other Construction Labor welfare board
3. Field Level officers
4. Labors
5. BSEDC
6. Implementing Agency

8.2 Requirement

The Scope of Work of the service provider is to provide the BBCLW a comprehensive MIS system. The scope of service shall include the installation, operation, implementation, and support of an integrated information system for monitoring of the different schemes of BBCLW across the State.

In the BBCLW the last level of the implementation is Block offices. The scope which is broadly covered under the Development of the MIS will be as follows.

The software application will have the below functionalities:

- Master Record Creation of officers based on the location. The Admin should have the rights to define the accessible modules by a Particular user.
- Facility for the creation of New Users by the Admin.
- Creation of Subsidy Master for different Scheme.
- Facility of Automatic Calculation of Subsidy based on the scheme and Master Value.
- Tracking of Subsidy Given to a particular Beneficiary.
- Facility for Automation the allocations given under different Schemes.
- Automation of Application Procedure, verification procedure and Sanction procedure based on the need of the different schemes.
- Automatic Generation of Sanction orders.
- Facility of Tagging a particular officer of the Directorate / Field officers with a particular scheme.
- Creation of Master database of the applicants.
- Application Software has to be designed in a manner in which the same set of data flows through the entire system i.e the there should be no need to doing the data entry at various nodes once the data is entered into the system at any level.
- Automatic Generation of Sanction orders
- MIS Reports based on the Requirement of the Directorate.

8.2.1 Functionalities Required

The online web application will cater the below functionalities:

- Catering as one stop information juncture where the persons can find the information about the schemes and the benefits.
- Platform for Online registration and benefits.
- Tool for enabling the officers for Online Management of the applications
- Monitoring of Financial Related activities

Three types of users will be a part of the Software Application:

1. Field Level Users
2. District Level Users
3. Administrator

It will have the below functionalities:

a) Online Application System for Beneficiary registration

The system will be used for doing the online registration of the Labors. The below functions needs to be catered:

- Designing and Development of the CMS based Web Portal
- Online Application Management System
- De Duplication Methods while registration
- Work flow Management system for Application Management
- Sanction Order Generation
- Subsidy Management

b) Application for the Subsidy / Benefits

c) Approval for the Subsidy / Benefits

d) Reports

- List of Labors district wise
- List of Labors District Wise / Category wise
- Scheme Wise disbursement
- Disbursement done during a specific date range
- District wise disbursement
- Any other report based on the requirement

8.2.2 Design and develop a Web based MIS system for the BBCLW

- Application has to be developed for following modules of the department. Online Web Based solutions based on ASP.NET/C# with SQL Server or oracle10G or above RDBMS or better integrated solutions. Solutions based on Open Source as well as Open Architecture will be also accepted.
- The Service Provider is expected to study each of the above modules and processes in detail and design the application software as per the requirement of the BBCLW.
- The Application Software has to be developed using any of the popular Web Technologies and has to be developed and deployed in 3 tiers Architecture.

- The Application would be deployed centrally and accessed by the various offices of the department using the Internet.
- The application will be hosted by the vendor for a period of one year after go-live (warranty period) at their own cost, thereafter the application will be hosted into the state data centre.
- The vendor has to provide a warranty period of one year after go-live date and AMC support for a period of four years after expiration of warranty. Application Support would include:

The Service Provider is expected to resolve all critical bugs/complaint within 24 hours and non-critical bugs/complaints within 3 days of the registration of the Bug/complaint and update the status of the Bug/complaint resolution on the above application.

The below information needs to be captured:

- ❑ Module in which Bug/complaint is to be reported
- ❑ Date of Bug/complaint
- ❑ Description of the Bug/complaint in Hindi or English
- ❑ Critical/non-critical bug/complaint
- ❑ Ensuring uptime of the Application
- ❑ Ensuring incorporation of changes required in the application Software during the contract period subject to :
 - Changes would not include change of Software Architecture and major changes of Database.
- ❑ Any bugs reported by the users during the period of contract have to be removed promptly by the Service Provider.
- ❑ Every Application user would have access to the bug/change management software.
- ❑ Any Bug or changes required by the Board with respect to the Web site would be reported by the User on the Bug Management Software and Service Provider would be responsible to update the status of same.
- ❑ Changes required by the users would be actually undertaken after the same are approved by the Project Coordinator of the Board.

8.2.3 Project Management Services

Service Provider would be responsible for management of the Project with following role:

- ❑ Co-ordinate the preparation and distribution/sharing of the Implementation Plan of the Project.
- ❑ Ensure that the various Offices are sticking to the implementation plan
- ❑ Ensure that daily check lists are being generated by the various Offices.
- ❑ Handle any issues being faced by the various Offices during the implementation.
- ❑ Provide the necessary support for ensuring the Integrity of Data such that all Reports required are correct.
- ❑ Co-ordinate with Software team to ensure that the Bugs/changes are executed in time.
- ❑ Provide all hand-holding and co-ordination support required by Directorate for the execution of the project.
- ❑ Provide an onsite project manager for the project period.
 - The resource has to be Graduate Engineer in computer science stream/MCA qualified with an experience of minimum 3 years in the implementation of Govt. Projects

8.2.4 Training Services

Service Provider would conduct following minimum training Sessions

- ❑ One 3 day Training sessions at Labour Welfare Board In Patna for the various operators of on the application software and specifically related to feeding of Scheme related MIS Data Transactions and view/print all level reports. Each of the Training session would have approximately 10-20 operators.
- ❑ One day Training to the District level Officers at the headquarter. The number of trainees will be approximately 38-45 in numbers.
- ❑ Providing the User Manual based on the Level of the user.
- ❑ The Service Provider would also provide an On-line Help and Interactive Training module which can be downloaded by the users for using the application software.

8.3 Implementing & User Acceptance Testing

After the completion of software development and initial set up, the Vendor shall take User Acceptance Testing before rollout.

8.4 Related Deliverables

The Service Provider is expected to follow under said phases during Application Development. System Study with respect to all the above modules and Submission of System Study report consisting of:

- ❑ System requirement and Specifications
- ❑ Screen Interfaces
- ❑ Formats of Screen and Print reports
- ❑ Demonstration and approval of the Prototype
- ❑ Development and Coding
- ❑ Test Plan
- ❑ Training Plan
- ❑ User Manual Operations and Maintenance (O&M) Manual

8.5 System Deployment

After the user acceptance testing and incorporating the required changes, the vendor shall make the application live for all the users.

8.6 Maintenance & Handholding

The vendor shall take the responsibility to maintain software for a period of at least one year from the date of roll out. The vendor is expected to provide skilled resources onsite at software implementation location during the maintenance period.

8.7 Training Manual & Operational Guidelines

The vendor shall prepare the training manuals and operational guidelines. The manuals and guidelines shall be simple for easy understanding of the people.

8.8 Technical Requirements

8.8.1 System Security

- ✓ The passwords and security codes are maintained in the system.

- ✓ Provides security & controls to prevent unauthorized access to databases, maintain database process controls, and log all database transactions.
- ✓ Provides encryption technology
- ✓ Provides database level security
- ✓ Provides application level security
- ✓ The software have security features based on data hierarchy

8.8.2 Access Control Features

- ✓ Provides role based authorization in approval mechanisms and escalation procedures.
- ✓ Able to assign a user with multiple roles
- ✓ Provides role based access control
- ✓ Able to assign access control at Administrator level
- ✓ Able to delegate authority by certain end user groups

8.8.3 User Interface

- ✓ Application should have consistent look and feel across software applications
- ✓ Uses standard GUI features (e.g., drop-down menus, dialog boxes, toolbar buttons)
- ✓ Data formats are consistent throughout application windows
- ✓ Interface recovers gracefully from anticipated user errors (e.g., invalid input)
- ✓ Information and error messages are useful, accurate, and correctly spelled
- ✓ Unnecessary warnings do not appear

8.8.4 Database

- ✓ Uses an integrated database transcending functional areas
- ✓ System uses a centralized database

8.8.5 General Reporting

- ✓ All modules of the solution comprises of comprehensive reporting facilities with standard reports that confirm to the best practices and benchmarks of related functional area
- ✓ Each report header/footer includes in minimum the title:
 - ▣ Organization name
 - ▣ Report name
 - ▣ The report date & time
 - ▣ Each criteria entered to generate the report
 - ▣ Page numbers
- ✓ Able to run the reports in a browser based environment
- ✓ Able to seamlessly export data into Microsoft Excel or Pdf for further analysis and extended reporting

8.8.6 User Training

The (implementation) includes user training for each module covered by the system in the head quarter.

8.8.7 Documentation

Specific elements of documentation that must be available with the system include:

User Manuals (both soft and hard copy)

8.9 Implementation

This will cover the following **(but not limited to)** activities:

- ✓ Preparing a Detailed Implementation Plan in consultation with BBCLWB
- ✓ Carrying out the final testing of the configured solution and obtaining various sign offs.
- ✓ Transferring the duly-tested configuration to the production environment
- ✓ Installation of the software and handing over of Final Source-Code to BSEDC
- ✓ Data upload with due validation and checklists
- ✓ Assistance in clearing the initial transactions
- ✓ Development of the necessary MIS Reports

- ✓ Go live of the software application.
- ✓ Necessary User / Technical Manuals
- ✓ Full support at BSEDC/User Department for a period of 12 months after Go live.

8.10 On-Going Support

The table presented below is indicative of the level of support expected. It may be used as a base and be fine-tuned to describe the kind of support that can be offered. Bidder must have the ability to comply with the following levels of support desired by BSEDC or propose comparable alternatives if any.

Support	Software Support (Application Software)
Availability	Full support: 5 days a week during 10:00 to 18:00 hrs
Initial Response	Immediate response and support for usage related and other minor problems. etc. onsite support within 24 hours for major problems and immediate support in case of emergency.
Major Repair	Immediate support for database recovery after crash, performance tuning, etc. Bug fix or update for all critical functions.
Training	Follow-up training for major changes in system releases.
Software & Documentation	As part of ongoing support, automatically upgrade the system on any new releases and provide any updates of technical and functional manuals.
Post Implementation	Indicate the type of post implementation support (including warranty Period and AMC) that will be provided.
Warranty	Warranty period should be for at least 1 year from the date of Go live.

9 General Terms & Conditions

9.1 Relationship between the Parties

Nothing mentioned herein shall be constructed as relationship of master and servant or of principal and agent as between the 'BSEDC, and 'the Bidder'. The bidder subject to this contract has complete charge of personnel, performing the services under this project from time to time. The bidder shall be fully (jointly and severally) responsible for the services performed by them or on their behalf hereunder.

9.2 Standards of Performance

The bidder shall perform the services and carry out their obligations under the contract with due diligence, efficiency and economy in accordance with generally accepted professional standards and practices. The bidder shall always act in respect of any matter relating to this contract as faithful advisor to BSEDC.

The bidder shall always support and safeguard the legitimate interests of BSEDC, in any dealings with the third party. The bidder shall abide by all the provisions / acts / rules etc. of Information Technology prevalent in the country. The bidder shall conform to the standards laid down in RFP in totality.

9.3 Delivery and Documents

The bidder shall submit all the deliverables on due date as per the delivery schedule. The bidder shall not without the BSEDC prior written consent disclose the contract, drawings, specifications, plan, pattern, samples to any person for **"Web Based MIS System for BBCLWB"** other than an entity employed by BSEDC for the performance of the contract. In case of termination of the contract, the entire document used by bidder in the execution of project shall become property of BSEDC.

9.4 Intellectual Property Rights

No services covered under the contract shall be sold or disposed by the bidder in violation of any right whatsoever of third party, and in particular, but without prejudice to the generality of the foregoing, of any patent right, trademark or similar right, or any charge mortgage or lien. The bidder shall indemnify the BSEDC from all actions, costs, claims, demands, expenses and liabilities, whatsoever, resulting from any actual or alleged infringement as aforesaid and at the expenses of the bidder, BSEDC shall be defended in the defense of any proceedings which may be brought in that connection.

9.5 Assignment

The bidder shall not assign the project to any other agency, in whole or in part, to perform its obligation under the Contract, without the BSEDC prior written consent.

9.6 Payment Schedule

The Payments/Project Directions would be made to the bidder and bidder would be the single point of contact for BSEDC. The bidder will be paid consultancy fee as a percentage of the contract value as per the schedule given below:

No payment shall be made for partial work done. Payment will be made in phases as per the following:

Milestone	%
SRS Submission and Sign off	30%
Software Development and Implementation	30%
Training and Handholding	20%
Acceptance of the solution	20%
Maintenance phase	Quarterly payment (1/4 of the AMC cost)

9.7 Suspension

BSEDC may, by written notice to bidder, suspend all payments to the bidder hereunder if the bidder fails to perform any of its obligations under this contract

including the carrying out of the services, provided that such notice of suspension

- ✓ Shall specify the nature of failure.
- ✓ Shall request the bidder to remedy such failure within a period not exceeding thirty (30) days after receipt by the bidder of such notice of failure.

9.8 Termination

Under this contract, BSEDC may, by written notice terminate the bidder in the following ways

- ✓ Termination for default for failing to perform obligations under the contract or if the quality is not up to the specification or in the event of non adherence to time schedule.
- ✓ Termination for Convenience in whole or in part thereof, at any time BSEDC reserves the right to elect:
 - To have any portion completed at the work order and /or the Work Order terms and prices; and /or
 - To cancel the remainder and pay to the agency an agreed amount for partially completed Services.
- ✓ Termination for Insolvency if the bidder becomes bankrupt or otherwise insolvent.

9.9 Taxes and Duties

The commercial proposal shall be inclusive of all taxes and duties except Applicable service taxes. Prevailing rates will apply.

9.10 Legal Jurisdiction

All legal disputes between the parties shall be subject to the jurisdiction of the Patna, Bihar. In case of any dispute or difference arising out of or in relation to this agreement, same will be referred to arbitration of an Arbitrator (other than the employee of the BSEDC) to be appointed by the BSEDC and whose decision shall be final and binding upon the bidder.

9.11 Notice

Any notice, request or consent required or permitted to be given or made pursuant to this contract shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the party to whom the communication is addressed, or when sent to such party at the address mentioned in the Contract Agreement.

9.12 Progress of the Project

The bidder would be required to intimate the progress of the project to BSEDC in a frequency and manner prescribed by BSEDC in consultation with the bidder after the award of contract.

9.13 Miscellaneous

- ✓ The end product of the work assignment carried out by the bidder, in any form, will be the sole property of BSEDC.

- ✓ In the event the bidder's company or the concerned Division of the company is taken over / bought over by another company, all the obligations under the agreement with BSEDC, should be passed on the compliance by the new company new division in the negotiation for their transfer.

9.14 Penalty

The delivery of project is scheduled within 4 months (as per the schedule mentioned in the table below) from the date of award and the warranty period of 12 months from the date of Go live of "**Web Based MIS System for BBCLWB**". The warranty period will be of 12 months, which will start from the date of final implementation and acceptance of Web Based MIS System. The AMC period will be for four years after the completion of one year of warranty period. If the project final implementation gets delayed i.e. not completed within 4 months from the date of award due to lapses on the part of the bidder, then bidder will be liable for the penalty as under:

Deduction of 0.50% of total value of the contract for per week delay. Subject to maximum deduction of 10% of the total value of the contract.

9.15 Annexure-T1 (Technical Bid Letter)

To

Dated:

Managing Director

Bihar State Electronic Development Corporation Ltd.

Beltron Bhawan, Patna

Sub: Request for Proposal (RFP) for selection of firm to implement Web Based MIS System for BBCLWB.

Dear Sir

1. With reference to your request of proposal document no_____ I/we, have examined the bid documents and understood the contents, hereby submit my/our proposal for the aforesaid project. The proposal is unconditional and unqualified.
2. All information provided in the proposal and appendices is true and correct.
3. This statement is made for the express purpose of qualifying as a bidder for undertaking the Project.
4. I/We shall make available to the tendering authority for any additional information it may find necessary or require to supplement or authenticate the bid.
5. I/We acknowledge the right of tendering authority to reject our proposal without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.
6. I/We declare that:
 - (i) I/We have examined and have no reservations to the RFP Documents, including any addendum issued by the tendering authority.
 - (ii) I/We hereby certify that we have taken steps to ensure that, no person acting for us or on our behalf has engaged or will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.
7. I/We declare that we are not a member of any other firm submitting a proposal for this project.

8. In the event of my/ our being declared as the successful, I/We agree to enter into an agreement in accordance with the draft that has been provided to in the RFP document. We agree not to seek any changes in the aforesaid draft and agree to abide by the same.
9. The fee has been quoted by me/us after taking into consideration all the terms and conditions Stated in the RFP.
10. I/We undertake to provide Performance Security of 5% of the order value in case the contract is being awarded to us.
11. I/We agree and understand that the Proposal is subject to the provisions of the RFP documents. In no case, I/We shall have any claim or right of whatsoever nature if the project is not awarded to me/us or our proposal is not opened.
12. I/We agree to keep this offer valid for 180 days from the proposal due date specified in the RFP.
13. I/We agree and undertake to abide by all the terms and conditions of the RFP document. In witness thereof, I/we submit this Proposal under and in accordance with the terms of the RFP document.

Yours faithfully,

Date:

Name:

Designation:

9.16 Annexure-T2 (Bidder Company Profile)

Name of the Firm/Company		
Year Established		
Registered Address		
Local Address of the Company		
Telephone Number		
Fax Number		
E-mail Address		
Website		
Sectors' in which the company / firm has provided services to Government Departments in India		
No. of full time personnel currently under employment	Technical	
	Non-Technical	
No. of years of presence in India		
Annual Turnover	FY	Turn Over (Rs.)
	2014-15	
	2013-14	
	2012-13	
Details of Authorized Representative	Name	
	Designation	
	Mobile	
	Office	
	E-mail	

Signature & Seal
(Authorized Signatory)

9.17 Annexure-T3 (Bidder Project Profile)

SL#	Client Name	Project Name	Year of Completion	Current status	Project Cost (Rs.)

Copy of Work Order & Completion/Ongoing Certificate must be attached with this Annexure.

9.18 Annexure-T4 (Compliance Matrix)

S.#	Criterion	Required Document	Compliance (Yes/No)	Ref Page No.
1	Non-refundable Tender Paper cost (downloaded from www.beltron.in) cost of Rs. 5,000/- in shape of Bank Draft from any scheduled bank drawn in favor of "Bihar State Electronic Development Corporation Ltd." payable at Patna.	Demand Draft in favor of "Bihar State Electronics Development Corporation Ltd" payable at Patna		
2	Interest free Earnest Money Deposit (EMD) of Rs. 1,00,000.00(One Lacs Only) in shape of Bank Draft/Bank guarantee from any scheduled bank drawn in favor of "Bihar State Electronic Development Corporation Ltd.", payable at Patna.	Demand Draft/Bank Guarantee in favor of "Bihar State Electronics Development Corporation Ltd" payable at Patna		
3	The bidder must be a company registered in India under the	Copy of Certificate		

	companies Act, 1956			
4	The Net Worth of the bidding company should be positive	Copy of Certificate from the C.A		
5	The bidder should have been registered with Service Tax authority	Copy of service registration certificate along with copy of Service Tax Return at least up to 31st March 2015.		
6	The bidder should have been registered under Employees' Provident Fund (EPF) Authority	Copy of EPF registration certificate along with the latest PF deposit Challan		
7	The bidder should have been registered with Sales Tax authority	Copy of VAT registration certificate along with copy of VAT Clearance Certificate up to 31st March 2015.		
8	The bidder should be in IT Services for last five years in India	Copy of Certificate of incorporation and MOA		
9	The bidder should have an annual turnover of at least Rs. 3, 00,00,000/- in IT / ITES sector during last three Financial Years ending on 31-Mar-2015	Copy of the audited statement of accounts and turnover certificate		
10	The bidder should have successfully Developed Two MIS Software Applications (Excluding the Software and the Manpower) for any Government Departments in India of value more than 25 lacs or above	Copy of work order and Project Completion/Ongoing Certificate for the mentioned project		
11	Applicants should not be under a declaration of ineligibility for corrupt and fraudulent practices issued by Government of India / State Governments	Self-Declaration certificate		

12	The bidder should have experience of handling the database of more than 10 lacs records	work order of the mentioned project and document in support of the handling such number of records		
13	The bidder should have successfully completed at least two projects with minimum project cost of Rs. 20,00,000/- (Excluding Hardware and Manpower) for any Government Departments in India.	Copy of work order from for the mentioned project		
14	Representative authorization letter for the authorized person who will sign the entire document relating to the RFP and will be present during evaluation & negotiation during the RFP period	Original Copy of authorization letter		
15	Quality Certification CMMiL3 or above	Copy of Certificate		

Signature & Seal
(Authorized Signatory)

9.19 Annexure-C1 (Price Schedule)

To

Dated:

Managing Director

Bihar State Electronic Development Corporation

Beltron Bhawan

Patna

Sub: Request for Proposal (RFP) for selection of firm to implement Web Based MIS System for BBCLWB

Dear Madam/Sir,

We, the undersigned, offer to provide above service in accordance with your RFP. Our Financial proposal for project is given as below;

Sl#	Description	Unit Cost (A)	Number of Units (B)	Total Price * (A X B)
1	Onetime design, development, training and implementation cost including hosting of Web based MIS System as per the scope defined in the RFP.		1	
2	Monthly Fee for Onsite Project Manager		12	
3	Annual Maintenance Cost for Second Year		1	
4	Annual Maintenance Cost for Third Year		1	
5	Annual Maintenance Cost for Fourth Year		1	
6	Annual Maintenance Cost for Fifth Year		1	
			TOTAL	
<i>Amount in Words</i>				

* All the quoted price are exclusive of applicable Service tax.

Our financial proposal shall be binding upon us subject to any modifications resulting from contract negotiations, up to the expiration of the validity period of the proposal, i.e. 180 (days).

Signature & Seal**(Authorized Signatory)**